

Glengarry Community Woodlands

Directors meeting (public invitation)

13th January 2016
Glengarry Community Hall @ 19.30hrs

Directors Present:

Bruce Kocjan-Briggs, George Cross, Catriona Menzies, Lindsay Rogers, Colin Grant. In attendance - Gary Servant and 12 members of the public.

Apologies: June Mathers, Grace Grant

Summary of Actions from This Meeting

No	Action	Who	When
1	Directors skills audit review	Bruce	Ongoing
2	Review HIE technical assistance funding	Gary	Soonest
3	Insurance - copy to George	Grace	Soonest
4	Finalise Chris Piper contract - copy to HIE	Bruce	Soonest
5	Finalise CDO contract for Gary - copy to HIE	Bruce	Soonest
6	Volunteer day	All	Friday 15th Jan
7	February newsletter and Mucklemedia/HIE	George/Gary	30th Jan / Feb
8	EG Grant - match funding	Gary	Soonest
9	Funding application for display board	Colin and George	By March
10	Branding - collate comments on draft designs, arrange next meeting	Grace	January
11	Celebration event - Mucklemedia. Inform HIE	George	Soonest
12	Celebration event - food - buffet / drink	Catriona/Lindsay/Hall	For 30th
13	Celebration event - Facebook post	Colin	Soonest
14	Celebration event - Music - school?	Bruce	Soonest
15	Celebration event - Raffle prizes - Lindsay collate	Lindsay/All	Soonest
16	Celebration event - Directors meet to finalise	All	27th 19.30 Hall
17	Celebration event - posters/ newsletters print/post	Colin/Bruce	Soonest
18	Newsletter - February (after event)	George/Gary	February
19	Archery - response to email & keep in hand.	Bruce	Ongoing
20	Re-wilding project - J Gilbert response	Bruce to draft	Soonest
21	Establish Woodland Walking Group	Gary	Ongoing
22	Next meeting hall booking (17/2/16)	Catriona	January

Chairman's Address: Bruce made introductions for the benefit of the public in attendance and explained there will be quarterly meetings of GCW open to the public. He covered two main work themes so far:

1 - The woodland was successfully purchased in December 2015 and is now in the ownership of the community. Now is the time to continue to engage and progress some of the excellent ideas.

2 - GCW has employed a CDO and Gary Servant was introduced. Bruce also mentioned we've re-engaged Chris Piper to work towards a woodland management plan etc.

Previous Minutes: The previous minutes were agreed as a true record.

Matters Arising: All matters arising are noted as complete, on the agenda, or ongoing.

CDO Report: Gary introduced himself and explained his role and how he's looking forward to the work. Work items:

- Just started - getting to know site.
- Target is to be on site Tuesday & Friday.
- Commenced clearing shed and making secure.
- Making Woods Work application (for advice)
- Met C Piper
- FCS are repairing the riverside bridge
- Commencing looking for volunteers and asked for attendees on Friday.

Finance: In the absence of Grace, Bruce briefly covered some key points.

a) - Total in RBS = £14,941.55. Bruce noted there was still some in the old steering group account that will be used and/or transferred in due course.

b) - Contract finalisations - Bruce to send both C Piper and G Servant contracts to HIE for funding purposes.

c) - EB Grant form - Gary has completed a form to acquire £2000 for equipment funds related to native woodlands. We're through the first stage. There will be a need for £200 'match funding'. Gary is dealing.

d) Insurance - We are with NFU. Covers public liability, Employers liability and Buildings at this stage.

e) - Glengarry Trust - George, in noting the positive support from Glengarry Trust and that he and Colin will be applying for another grant for display boards in March, asked for opinion on creating a longer term liaison with the Trust. With general discussion and no dissenting voices, George will follow up.

Beinneun Wind Farm: Gary now has the contact details and will remain in touch with this possible funding source. It was noted that Beinneun have agreed in principle to supporting GCW branding.

January Event: Scheduled for 17.30 hrs on 30th January. Family event to blether, meet Gary and discuss next steps and ideas. Colin to print out A3 & A4 posters for Bruce to post up. Colin also to print out some December newsletters for distribution. George asked if all supported Mucklemedia (associated with HIE media) coming along for press release/photography work. George to respond to Pam Noble with positive response.

Discussion led to the **actions** in the summary table above. All to action.

January Newsletter: All agreed George & Gary to create a newsletter for February - after the event of 30th Jan. January newsletter not needed.

Archery: An email was received that suggested an Archery club. Bruce is involved in some work with the Shinty club around archery so will take this idea on - dependent upon final plan for the woods.

Any other business:

Trees for Life - Rewilding - Bruce has received an update from Joyce Gilbert who asks for a positive support statement. Bruce will draft and share with George & Gary.

Walking Group - Gary suggested a 'woodland walking group' and all supported this idea, particularly if there can be themed walks (eg foraging). Gary to progress.

Bruce thanked all for attending and closed the meeting.

Next Directors meeting:

17th February 2016 (19.30hrs at the Community Hall)

These minutes are agreed and approved:

Date: _____ **Role:** _____

Name: _____

Signature: _____