

Glengarry Community Woodlands Directors meeting

15th June 2016

Glengarry Community Hall @ 19.30hrs

Directors Present:

Lindsay Rogers (Chair), George Cross (Minutes), Catriona Menzies, Grace Grant, June Mathers, Colin Grant,

Apologies: None,

No	Action	Who	When
1	Removal of Forestry barrels	Colin	Soonest
2	Chainsaw & kit purchase	Colin	June/July
3	Address to PO	Grace	June
4	Confirm Bruce sent letter to Gary	Grace	June
5	Confirm status of tree safety brief with Bruce	Grace	June
6	Extra salary grant award/HIE	Grace	June/July
7	Plant sale photos	Colin	Soonest
8	Public meeting - 20/7/16 - Agenda and venue	George	Soonest
9	Invitations to C Piper for 20/7/16 (and Forest plan/walk) and Neal Reid and councillors for AGM	Grace	Soonest
10	Work handover from Bruce	Colin	June
11	Review draft storage contract and report to Colin	All	June
12	NDR contact in email account check?	Colin	June
13	Interview arrangements	Grace & George	June
14	Fiona Chalmers invitation for interview	Grace	Soonest
15	Mug and stamp prices	Grace	June
16	EDF bills - change address and challenge again	George	Soonest
17	Electrical work quote - accept and arrange	George	June/July
18	Ardochy consultation response	George	June
19	Review Teddy Bear picnic and poster and circulate	All	June

Previous Minutes: The previous minutes for 18th May 2016 were discussed. George mentioned he was marked as present and as absent - but had sent apologies. Grace mentioned the need for a 16th action point on barrels - Colin to follow up with Bruce. The next meeting (this one) is to be a Directors meeting - not public. Otherwise agreed as a true record and George to make changes for publication.

Matters Arising

Item 1 - Colin reported on chainsaws, having had 3 quotes. Best price is Macgregor's who also are good for servicing. Husqvarna 455 comes with 18" bar. Agreed to purchase 2 and an extra 15" bar and chain, along with PPE, file sets and a Tirfor winch.

Item 3 - Grace will send PO our address which is: Glengarry Community Woodlands, Invergarry, PH35 4HG

Item 5 - Colin had circulated some storage prices. The group agreed a price for bay 2 and a general space price to be aimed at. Also agreed to use bay 1 as wood storage temporarily.

Item 6 - Grace to confirm done.

Item 11 - Fencing planned for July/August. Volunteers will be needed to finalize clearance.

Item 12 - Grace to check with Bruce.

Item 13 - The Gaelic name has been agreed. Lisa will use as appropriate.

Item 14 - Directors met Pam's replacement (John MacDonald)

Financial Summary:

Grace gave a summary of recent finances, as previously circulated. Grace explained that David Knight has agreed in principle to us using left over money for other purposes, if he approves. So procedure is that we have to identify the money we wish to use for another purpose, suggest a new proposed use, and get his permission.

Bills are up to date. Plant sale raised £200 with £61.30 from food.

All agreed that Grace should action the extra 3 months' salary as suggested by Pam Noble.

Grace will apply to John MacDonald(HIE) for the next four-month salary for the new CDO.

Plant sale review:

Lindsay thanked all who helped at what was a successful event. It was agreed that it should be annual and perhaps next year at the depot. It has been suggested that this could be a garden party and this will be kept in mind. Colin to print some photos for the library and put some online.

There was brief discussion regarding the name of the depot and whether it should be the 'centre'. Directors to consider.

July public meeting arrangements:

Meeting to be 20th July at 19.30 (at depot if Zumba in the hall.) It was agreed to utilise the standard agenda from Grace. Grace to invite C Piper. Agenda to be posted in first week of July. George to be chairman. June to record attendees.

Discussion commenced on AGM for Oct. Grace to invite councilors and Neal Reid (from Beinneun). George to discuss with Ken the possibility of running AGM at depot.

Paths for All Director:

All agreed to give this workload to the new CDO. Colin to get update from Bruce.

Draft storage contract:

Further to the previously circulated draft contract. It was agreed that Colin should make changes and get back with new draft. Colin to check insurance aspect. It was agreed that GCW would provide locks.

Non Domestic Rates:

Colin to check Gary email account for any contacts.

Interview Organisation:

There have been 2 applications so far. Target interviews at 29th June @ hall from 10.00. It will be a panel interview with 5 minute presentation on GCW objectives. George and Grace to be there and Grace to invite Fiona Chalmers.

Forest Plan and scoping walk:

Colin to chase up Dropbox account and he also outlined a scoping walk. Date - all agreed to be before July open meeting, if possible and C Piper available.

All agreed that Grace could share the draft plan with Jon Hollingdale.

Skip Hire:

It was agreed that the CDO would pick up this work. So the date is TBA.

Summer newsletter:

It was agreed that the CDO should do this in July/August.

Suggested events email:

Grace referred to 2 events. CWA conference 1st/2nd Oct at Forres - Grace to try and go but also consider CDO attendance. CWA pay travel & accommodation.

Presence at Highland games:

2/7/16 - suggested we attend from 10.00 - 14.00. Catriona booked table and will supply gazebo. Lindsay showed the 'price' stickers she has. GCW to give information and sell a few

things. Grace to price mugs and ink stamp to go with coasters. Grace informed all that she was creating a temporary sign for the depot.

Any other business:

1. EDF bills - Grace passed to George who will send to EDF and ask for Grace address to be removed.
2. All agreed with the quote from electrician for work. George to deal.
3. Grace had responded to George's draft for Ardochy consultation and George will send.
4. The Teddy Bear picnic was discussed at some length and there are a number of concerns were expressed. Directors to review details and circulate ideas by end June, including further options for the poster.
5. Grace mentioned the Directors induction pack that will be available prior to the AGM as we need to get more Directors. A minimum of two Directors may have to stand down. Catriona mused on the possibility of shadow Directors to encourage others.
6. Colin circulated the web email login.
7. June said she would put the ideas box on the next agenda.

Next Directors meeting (public meeting):

20th July 2016 (19.30hrs at the depot (if possible))

Written by: George Cross 16/6/2016

These minutes are agreed and approved:

Date: _____

Role: _____

Name: _____

Signature: _____