

Glengarry Community Woodlands

meeting in Forestry Depot

Friday 05.02.2016

present - Bruce Kocjan-Briggs, Colin Grant, Lindsay Rogers, George Cross, Gary Servant, Grace Grant

Items discussed - in no particular order

1. **Gary** has prepared an Excel spreadsheet which he has sent to Bruce which gives an account of his working plan. **Bruce** will forward this to all.
2. **Grace** will prepare and send round figures for the next meeting on Wednesday detailing her conversation with David Knight regarding the 'underspend' and how we can use it. He said in brief that the money could only be used for 'making the building safe' and not renovation. His suggestion was that we should use it to get a survey done and then an Architects report, whose brief would have to show that the community still supported what we were proposing. So we would have to show in our submission continuing community engagement and involvement. This could be done by various forms of publicity to get an up to date opinion to ensure that the community are informed and engaged. e.g. mailing members, posters, talking to people, etc.

David was also asked if it would be possible to add this into some other funding application, e.g., the Climate Change Fund for renovation of the Hall. He said in some instances this may be possible but he would want to see the submission.

He has agreed in principle to the application for the £130 match funding for the Landfill application - again we have to show him the application. **Gary** was asked to prepare this for us.

3. We discussed the need for a longer strategic plan. George has already put some ideas out for this. **Bruce** will prepare a summary of the Feasibility Study to help with this.

Bruce asked if the Board could discuss having input into a future work plan for Gary. This will be put on the Agenda of the meeting on Wednesday 10th Feb.

4. **Grace** was asked to book the Hall for 10.02.2016. from 5pm -7pm - this has now been done.

5. **Gary** was asked to contact the Plunkett Group to ensure that for the current application we would like to be considered as a separate entity form Arkaig. This would also apply to any press releases.

6. **Gary** said that he has found a 'walk leader training course' in Inverness which is fully funded and which he felt would be very useful for his idea of setting up a walking group. It was agreed that he should go on this training course.
7. Signage was briefly discussed but it was agreed that we have to decide on a logo first before funding should be sought for this - there are various bodies who could be applied to.
8. **Grace** will contact Lisa to arrange date possibly next week - Thursday or Friday when she can come to take the Logo discussion further.
9. **Bruce** will circulate Mgt Boyd's mail from VAL and then arrange a date for the offer of a 'Health Check ' of the Board.
10. Although **Bruce** has posted a copy of Chris's contract to Pam Noble it hadn't arrived as of Thursday 4th so it was agreed that he would send another signed copy to her.
11. There were discussions around the settling of Gary's contract - these centred on three things. His place of work, travel expenses and his pension. It was decided that the best way forward was for the Board to have a meeting to discuss this on Wednesday 10th and then we will be in position to clarify our collective view on this to Gary and hopefully be able to get it signed soon.
12. **Gary** notified us that he is working with Chris to sort out the SRDP registration - he is hoping to get the Charity registered soon and is trying to contact Johnny Bell as a director of the Trading Company to get his NI number which is needed for registration.
13. In relation to this **Grace** will ask Pam Noble how this affects de minimus spending. Is it part of our Charity or our Trading Company?
14. **Gary and Bruce** are working on the Health and Safety Codes and others contained in Gary's report which we need, and hope to be able to produce these for the Board's approval soon.
15. **Gary and George** are going to a CWA day on Tuesday in Laggan, and funded by HIE, regarding social enterprise and de minimus funding amongst other things, so we look forward to a written report about this in due course :-)

Actions are marked in Red.

